Bi National Colorectal Cancer Audit

How to use the BCCA Database
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Bi National Colorectal Cancer Audit

Summary

The Bi National Colorectal Cancer Audit (BCCA) is an online database established for the collection of surgical and treatment data for all patients diagnosed with Colorectal Cancer. The BCCA has been established since 2007 and is governed by the Colorectal Surgical Society of Australia and New Zealand (CSSANZ), with the Colorectal Cancer Audit Committee (CCAC) having immediate oversee and reporting power.

This new online database is an expanded version of the Cabrini Hospital Colorectal Cancer Database with additional custom features built and designed by Monash University Department of Epidemiology. The BCCA online database has been made available to CSSANZ members and non members in 2013.

Previously data entry was completed via the ACCORD database through BioGrid Australia, where over 70 hospital sites in Australia and New Zealand were registered contributors. Data stored in this platform has been extracted and merged into the new system. Currently the BCCA stores in excess of 10,000 colorectal cancer episodes.

Colorectal Cancer Audit Committee

The committee members of the CCAC include

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair – Colorectal Cancer Audit Committee</td>
<td>Dr Andrew Hunter</td>
</tr>
<tr>
<td>Committee Member</td>
<td>Professor Paul McMurrick</td>
</tr>
<tr>
<td>Committee Member</td>
<td>Professor Alexander Heriot</td>
</tr>
<tr>
<td>Committee Member</td>
<td>A/Prof – Ian Bissett (President CSSANZ)</td>
</tr>
<tr>
<td>Committee Member</td>
<td>Professor Cameron Platell</td>
</tr>
<tr>
<td>Committee Member</td>
<td>Professor Nick Rieger</td>
</tr>
<tr>
<td>Committee Member</td>
<td>Dr Mark Doudle</td>
</tr>
<tr>
<td>Committee Member</td>
<td>Dr Mark Thompson-Fawcett</td>
</tr>
<tr>
<td>Committee Member</td>
<td>Dr Chris Byrne</td>
</tr>
<tr>
<td>Co-opted Member</td>
<td>Dr Chris Reid (DEPM)</td>
</tr>
<tr>
<td>Co-opted Member</td>
<td>Dr Wendy Babidge (RACS)</td>
</tr>
<tr>
<td>Project Manager</td>
<td>Michelle Dohnt (BCCA)</td>
</tr>
</tbody>
</table>
Registration

Registration User types

The Project Manager is responsible for allocating the user access roles to every registered user. It would be expected that majority of users will have Consultant access which will allow for the Consultant to only view their personal data, with an additional Site Manager access granted to one nominated person per hospital site or user group. Site Manager access allows for identifiable data to be viewed for all Consultants at the registered site. See below for a description of access levels granted for each user.

Data entry & Reporting Role Matrix

Legend
Y = Access & Edit
YX = Access & Edit (Extended Dataset only)
OP = Own Patients
OS = Own Site – All Patients
RO = Read Only (No save)
FC = Update + Force Complete
XFC = Extended Dataset Update + Force Complete
Space = No Access

<table>
<thead>
<tr>
<th>Role Matrix</th>
<th>Data Manager</th>
<th>Consultant</th>
<th>Site Manager</th>
<th>Oncologist</th>
<th>Ward Fellow</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dashboard</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Due Tasks</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>Outstanding Tasks</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>Recent Patients</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>Recent Activity</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>Own Site / Own Patients</td>
<td>All</td>
<td>OP</td>
<td>OS</td>
<td>OP</td>
<td>OS</td>
</tr>
<tr>
<td>Assign Patients</td>
<td>Y</td>
<td>Y</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Patient List</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>Patient Details</td>
<td>Y</td>
<td>Y</td>
<td></td>
<td>Y</td>
<td>RO</td>
</tr>
<tr>
<td>Delete Patient</td>
<td>Y</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Treatment Episode List</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>Treatment Details</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>RO</td>
</tr>
<tr>
<td>Delete Treatment Episode</td>
<td>Y</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Treatment – Pre Operative</td>
<td>XFC</td>
<td>YX</td>
<td>Y</td>
<td>RO</td>
<td></td>
</tr>
<tr>
<td>Treatment – Operative</td>
<td>FC</td>
<td>Y</td>
<td>Y</td>
<td>RO</td>
<td></td>
</tr>
<tr>
<td>Treatment – Post Operative</td>
<td>FC</td>
<td>Y</td>
<td>Y</td>
<td>RO</td>
<td></td>
</tr>
<tr>
<td>Treatment – Pathology</td>
<td>FC</td>
<td>Y</td>
<td>Y</td>
<td>RO</td>
<td></td>
</tr>
<tr>
<td>Treatment – Adjuvant</td>
<td>FC</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>Follow-up List</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>RO</td>
<td></td>
</tr>
<tr>
<td>Follow-up List Details</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>RO</td>
<td></td>
</tr>
</tbody>
</table>
Datasets

Data completeness is a huge focus for the BCCA and we would expect that 100% data collection is adhered to at all times. Missing or incomplete data will be followed up on a regular basis by the Project Manager. Should data completeness fall below an acceptable level, registration into the BCCA online database may be revoked.

Upon registration into this database each contributor has the choice to register for one out of the two different datasets. The extended dataset (XDS) is much more extensive, with additional fields requiring entry in the Preoperative, operative, pathology and adjuvant therapy sections. Additionally the follow up data is more extensive for the XDS. This dataset should be selected carefully to ensure that completeness levels can be maintained.

The minimum dataset (MDS) collects less than half the fields of the XDS and is quicker to complete a new patient episode. Please refer to the data dictionary document on the BCCA registration page for further information. Your registration will only reflect the dataset that you have requested. Should you wish to change your chosen dataset please contact the Project Manager to discuss your requirements.

Request registration

All contributors must be registered prior to data collection and all contributing hospital sites must have received specific ethics and research governance approval. Please contact the Project Manager of the BCCA at bcca@cssanz.org for assistance with the registration and ethics process.

Once you have contacted the Project Manager for registration you will be requested to provide the following information:
Confirm Registration

As soon as the Project Manager has registered you into the system, you will receive a computer generated email as shown below. Please click on the link stated in the email to complete your registration.

---

How to use the BCCA Database. Version 1.0 dated 21 January 2013

7
Change Password (first time)

To change your password into a more memorable name please login to the system and click on the User Tab at the top of the page. You can then change your password, email and specific security question. This password will remain valid for 90 days.

Change Password (future times)

The following rules apply for password maintenance.
1. Minimum length 7 characters and must contain at least one alphabet and one special symbol (!@#$%&*())
2. Allowable characters are: a-z, A-Z, 0-9, and the symbols !@#$%&*()
3. Passwords are case sensitive.
4. The maximum failed login attempts are 5. After that system locks the user.
5. Password expires after 90 days.
6. On password reset, system forces user to change password.
Forgotten Password

In the event that you have forgotten your password to login to the online database please click on “Forgot your password?”

You will then be prompted to enter your user name. Click continue.

You will then be prompted to enter your security question.

Once entered, confirmation that a new password has been issued will appear on the screen.

How to use the BCCA Database. Version 1.0 dated 21 January 2013
A recovery password email will then be generated.

[BCCA][**TEST**] New Password Delivery

We have received your request for a new password. Your password has been reset and you may now log in with your username and password:

User Name: mdohnt
New Password: u-H1mUo2@7QF

Hint: You can copy and paste the password into the password box on the Login page.

Please remember to change your password after you login.
To log on visit http://mnhs-web92-v61.med.monash.edu.au/aut_BCCA/

This is an automatic email, please do not 'Reply' directly to this email.

Please contact Bi-National Colorectal Cancer Audit Administrator should you require further assistance. Contact details of Bi-National Colorectal Cancer Audit Administrator can be found on Bi-National Colorectal Cancer Audit website.

Best regards,
Bi-National Colorectal Cancer Audit Team

Change Email

Click on the user tab – change email to edit your registered email address.
Change Security Questions

Click on the user tab – change security questions to edit your registered security questions
Log on page

Summary of webpage

The log on page for the BCCA can be found at “insert here” This page contains the following useful information.

- Data Dictionary – a complete field listing for the BCCA. MDS and XDS fields are acknowledged in the second column.
- Newsletters – history of newsletters distributed to CSSANZ members
- Annual Reports – BCCA Annual Reports
- Hospital Approved sites – a list of hospital sites where ethics approval has been granted
- Patient Information sheets – sample Patient Information sheets. Any site edits must be generated by the Project Manager
- How to use the BCCA database – a comprehensive manual
- Policies and guidelines – various policies relating to requests for research etc

How to log on

For unregistered users please click on “Request an account” an email will then be directed to the Project Manager of the BCCA.

For registered users please enter your User Name and Password as previously provided to you. If you have forgotten your password please refer to the procedure for forgotten password.
Entering Data into the BCCA online

Two dashboards exist for the BCCA online. One being Dashboard for incomplete data and the other being the dashboard for follow up incomplete data.

Dashboard – incomplete data

Once you have successfully logged into the BCCA online the following “Dashboard” screen will appear. This screen shows your consultant name. Click on the + to expand. The screen will then reflect any incomplete data for previously entered episodes. The data is defaulted to show “type” order. You can change this to Patient order. Data completeness is very important for the BCCA, please refer to the requirements as stated in the data entry section.

To expand on the incomplete task type, click on the + to show patient level data.
Click on the applicable patient and you will be directed to the incomplete data that requires completion. For example below you’re directed to patient Stephen Ackland who has incomplete data for Public/Private and screen detected. Enter the missing data and Click on save at the bottom of the screen. Once this missing data has been added this episode and patient will no longer appear on your dashboard.

Missing and incomplete data must be attended for the dashboard to remain empty. Should you not be able to 100% complete an episode contact the project manager or site manager to “force complete” which will remove from the dashboard.

The site Manager will have access to all consultants incomplete data and the screen will show a hierarchy of all consultants registered at that applicable site. See below.
Dashboard – follow up data

The dashboard for the follow up data works in the same way as the dashboard for incomplete data.
Help Text

Help text is available throughout the database. Please hover on the information bubble where shown.

Patient Details Page

Click on the Patients tab on the top screen. This screen will now allow you to sort, search and add new patients.

Note: Patients are defaulted to automatically sort in alpha family name order

Sorting Patients

- To change column from ascending to descending order click on the title name of the column (you will see a small arrow change from ↓ ↑). You can change the order on any column, but only one column at a time.
Selecting / Finding Patients

- From the patient list – click on the name that you require (you can click anywhere along the row). If patient not on visual list searching/filtering is required.

Searching/Filtering

- Choose the column that you would like to search/filter on eg Family Name. You can filter on any column, and the filtering choices differ.

- Type in the patients family name, part of the family name, first letter of the family name etc. Press enter.

Search results will then show

Select the patient you require (Click on the patient anywhere in the row)

The “existing” patient can now be edited.
- UR number - not compulsory field
- Family name – compulsory field
- Given name – compulsory field
- Middle name – not compulsory
- Gender – compulsory field
- Date of Birth – calendar option can be used, 090929 can be used, 09091929 or 09/09/1929 can be used. Compulsory.
- Medical ID type – selection of Medicare, DVA and NHI. Correct format must be used. Not compulsory
- Postcode – not compulsory field
- Status – auto filled alive (no entry required)
- Consultants – auto filled from registration (no entry required)

Click on save at bottom of screen

Save  Cancel
Error Messages when saving patient data

Error messages for compulsory fields (family name, given name, gender, DOB)

- Any error message for compulsory fields must be resolved and data will not be saved until actioned.

Error messages for non compulsory fields

- Any error messages will be displayed to bring to your attention. Patient data will be saved as entered and will then show as incomplete on your dashboard requiring completion.
Adding a new patient

- From the patient listing screen. Click on “Add a new patient”. A new blank patient screen will show

Press tab to move from one field to another or click with your mouse key. Family name, Given name, Gender, DOB are compulsory fields.

- Date of birth can be entered via:
  1. Calendar –click on calendar, select DOB. Type in year to get to correct year, then select appropriate day and month
  2. Type 090959
  3. Type 09091959
  4. Type 09/09/1959

- Medical ID Type
  1. Choice of Medicare, DVA and National Health Index (for NZ patients)
  2. Select one ID type – appropriate format will then appear

To add another new patient.

- Click on the patient tab on top of the screen. This will then return you to patient listing to add a new patient.
Adding a Treatment Episode

Once the patient details have been entered, click on the Treatment Episode Tab. A summary of treatment episodes (if any) will show, click on an existing treatment to view or edit.

Click on Start new treatment episode for a new entry

- Select hospital site (if working in data manager level). If consultant level this field is auto populated to show the sites that you work with. If only one site this field will be automatically entered.
- Select consultant (if working in data manager level). If consultant level this field is auto populated.
- Select diagnosis date or type directly into the tab 11/10/12 or 11/12/2012
- Additional treatment episode fields will then appear
Hints – treatment episode fields

Presentation FOBT screening section

If screen detected is yes the next field relating to FOBT screening will pop up. If screen detected no this field will not appear.

If FOBT screening is yes the next field relating to NBCSP will appear. Only applicable ages (eg 55, 60 & 65) patients will be eligible for yes. If not the error message will appear.
MDS vs XDS for treatment episode field

The XDS dataset has additional fields collected. See below diagram below. If you are registered to use an MDS dataset you will not see these additional fields.

- Main additional fields include:
- Increased options for Pre-Op staging modalities
- Mets on pre operative staging
- Serum CEA performed

### MDS Dataset vs XDS Dataset

#### Location and Date

<table>
<thead>
<tr>
<th>Field</th>
<th>MDS Dataset</th>
<th>XDS Dataset</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consultant</td>
<td></td>
<td>CONNELL, Chal</td>
</tr>
<tr>
<td>Diagnosis Date</td>
<td>01/08/1913</td>
<td></td>
</tr>
<tr>
<td>Public/Private</td>
<td>Public</td>
<td></td>
</tr>
<tr>
<td>Patient Age at Diagnosis</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Presentation FOBT Screening

<table>
<thead>
<tr>
<th>Field</th>
<th>MDS Dataset</th>
<th>XDS Dataset</th>
</tr>
</thead>
<tbody>
<tr>
<td>Screen detected</td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

#### Preoperative Cancer Diagnosis

<table>
<thead>
<tr>
<th>Field</th>
<th>MDS Dataset</th>
<th>XDS Dataset</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is this a Rectal Cancer</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Height of Rectal Cancer (cm)</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>Preoperative local staging of rectal cancer</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Type of Investigation</td>
<td>Endorectal Ultrasound</td>
<td></td>
</tr>
<tr>
<td>Preoperative T staging</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Preoperative N staging</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

#### Surgery

<table>
<thead>
<tr>
<th>Field</th>
<th>MDS Dataset</th>
<th>XDS Dataset</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discussed at MDM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Surgery Planned</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Additional fields XDS

- Increased options for Pre-Op staging modalities
- Mets on pre operative staging
- Serum CEA performed
Pre operative Cancer diagnosis section

Screen below shows the expansion of the drop down box that applies to the XDS data field options.

- If yes to Mets on preoperative staging – the check boxes will appear. Multiple selections can be checked
- If yes to Serum CEA performed – the level of serum field appears
- If yes to Is this a rectal cancer – height of rectal cancer appears
- If yes to preoperative local staging of rectal cancer – type of investigation check box appears
- Pre operative T & N staging applies to rectal cancers only
**Editing existing treatment episodes**

- To edit/view existing treatment episodes click on the applicable treatment date
- Existing treatment details will appear where any edits can be made
- The save button must be clicked to save any changes

![Image of BCCA Treatment Episode](image_url)

---

**Removing existing treatment episodes**

- Click on remove to delete any existing treatment episodes. A warning message will appear. Click on yes to confirm the removal of the treatment episode. Once confirmed the data has been lost for good and can not be recovered.
**Adding pre operative details (XDS only)**

The pre operative tab will only show for XDS registered users. This section does not apply to the MDS dataset and the pre operative tab will not be visible. Click on the pre operative tab to begin data entry.

The following fields are collected for the pre operative section.

Each field is further expanded when yes is selected in the drop down box. For example
**Adding operative details**

Click on the Operative tab to begin data entry.

**Details section**

The following fields are required for completion in the details section of operative. MDS and XDS are the same for this section.

Surgical entry methods include:
Definitions for surgical entry methods

**Laparoscopic procedure**
Any case in which the procedure is performed laparoscopically. The extraction point incision needs to be large enough only for the purposes of removal of the specimen but not for mobilisation through this extraction port incision.

**Open surgery**
Any case in which all of the procedure is performed open. This would however include cases where a preliminary laparoscopy has been performed to assess whether or not a laparoscopic resection is feasible, including cases where the laparoscope is immediately withdrawn without any laparoscopic dissection being performed.

**Hybrid**
Any case in which a portion of the procedure is performed laparoscopically, or by robotic surgery on the basis of “intention-to-treat” where an incision is made larger than that simply to retrieve the operative specimen. This would include cases where some portion of the procedure is performed through the incision. This includes hand assisted surgery.

**Conversion of laparoscopic case**
Any case in which, on the basis of “intention-to-treat” the procedure was intended to be performed as a laparoscopic or robotic case, but was ultimately completed open with an extended incision, where this was not the initial intention of the surgeon.

**Robotic**
Any case in which the procedure is performed by a robot
**Tumour section**

Click on add new Tumour and select site from drop down box. Multiple tumours can be inserted here but must add up to the total number of tumours. The MDS and XDS datasets are slightly different here.

**Tumour Site**

Tumour site options include:

Enter picture once fixity of cancer has been removed from mds
**Procedures**

The data fields collected in this section are the same for both datasets.

Enter the data in the procedures section, additional questions will be raised if you select yes to anastomosis formed, stoma formed and stent.

Help PDF document is available which summarises definitions for operation type (in accordance to the MBS)

Error messages will show for any un entered data

Press save at the bottom of the screen
Adding Post operative details

Post operative fields are the same for both datasets

Click on the Postoperative tab

Hospital stay details

Enter in admission and discharge dates

Admission date must occur before the discharge date.
**Surgical complications**

Enter data and if yes to surgical complications select applicable complication. Multiple selections can be made. The autofill function at the bottom of the screen will enter NO for all unchosen surgical complications. Only select yes to applicable complications.

**Medical Complications**

If yes selected for medical complications select as applicable
Enter outcomes data, please note that readmitted within 30 days post surgery can only be entered “30 days post surgery” an error may occur here. This however will not stop you from moving on to the next section of the database.

<table>
<thead>
<tr>
<th>Outcomes</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Returned to theatre</td>
<td>Yes</td>
</tr>
<tr>
<td>Date returned to theatre</td>
<td>06/09/2012</td>
</tr>
<tr>
<td>Reason returned to theatre</td>
<td>N/A</td>
</tr>
<tr>
<td>Readmitted within 30 days post</td>
<td>No</td>
</tr>
<tr>
<td>Inpatient Death</td>
<td>No</td>
</tr>
</tbody>
</table>
**Adding Pathology details**

Click on the Pathology tab

Select the primary tumour for allocation of pathology. Data fields differ depending on which dataset you use.

**MDS Data set**

The following fields are collected for MDS users.
XDS Data set

The following fields are collected for XDS users

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type of Tumour</td>
<td></td>
<td>Dysplastic Adenoma</td>
</tr>
<tr>
<td>Pathological T stage</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>Pathological N stage</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>Pathological M stage</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>TNM stage</td>
<td></td>
<td>0</td>
</tr>
</tbody>
</table>

Type of Tumour

If Dysplastic Adenoma is selected the TNM stage will default to 0.
Adding Adjuvant Therapy Details

Click on the Adjuvant Therapy Tab

Data fields differ depending on which data set the user is registered for.

MDS dataset

The MDS dataset collects the fields below

<table>
<thead>
<tr>
<th>Treatment Episode</th>
<th>Details</th>
<th>Operative</th>
<th>Postoperative</th>
<th>Pathology</th>
<th>AdjuvantTherapy</th>
</tr>
</thead>
<tbody>
<tr>
<td>FullName ABBLETT, Mikayla</td>
<td>Age 74</td>
<td>UR Number 0123730</td>
<td>Consultant MEDLETONS, Tom</td>
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</table>

Neoadjuvant Therapy

- Neoadjuvant Therapy: Yes
- Neoadjuvant Therapy Type: Short Course radiotherapy

Adjuvant Therapy

- Adjuvant therapy offered: Yes

Chemotherapy

- Chemotherapy: Yes

Radiotherapy

- Radiotherapy: Yes
If no is selected for Adjuvant Therapy Offered then the reason not offered box will appear.

### XDS dataset

The XDS dataset collects the following fields

#### Neo adjuvant therapy
Radiotherapy

Chemotherapy

Enter details relating to chemotherapy.
### Radiotherapy

Enter details relating to radiotherapy

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
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<tbody>
<tr>
<td>Radiotherapy</td>
<td>Yes</td>
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<tr>
<td>Radio Oncologist</td>
<td></td>
</tr>
<tr>
<td>or</td>
<td>Off-Site Radio Oncologist</td>
</tr>
<tr>
<td>Start Date</td>
<td></td>
</tr>
<tr>
<td>Dose (Gy)</td>
<td></td>
</tr>
<tr>
<td>Fractions</td>
<td></td>
</tr>
<tr>
<td>Stop Date</td>
<td></td>
</tr>
<tr>
<td>Stopped due to</td>
<td>Completed planned treatment</td>
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# Oncologist Registration

Oncologists are eligible to participate in the BCCA online database. They can be issued with their own login and will have access restricted to Oncologists only. See below for description of access level. Oncologists are unable to edit data in sections such as treatment episode, post operative etc. Read Only (RO) access has been granted.

<table>
<thead>
<tr>
<th>Role Matrix</th>
<th>Data Manager</th>
<th>Consultant</th>
<th>Site Manager</th>
<th>Oncologist</th>
<th>Ward Fellow</th>
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<tbody>
<tr>
<td>Dashboard</td>
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<tr>
<td>Due Tasks</td>
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</table>

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